

COLPENSIONES PROCEDURES

Name of the procedure:

Grading a loss of labor ability

What is it...

It is a process in which loss of labor ability is determined when a non-favorable concept of comprehensive rehabilitation is issued by the health promoting entity - EPS. If the mark is equal or higher than 50%, you will be able to request a recognition of pension due to disability.

(La Administradora Colombiana de Pensiones – COLPENSIONES) Colombian administrator of pensions decides in first instance the loss of labor disability and marks the disability grade. If the applicant disagrees with the marks, he/she should complain within the next 10 following days and the entity should send it to the regional grading organizations of disability within the first 5 following days. This decision will be subject of appeal before the national grading organization of disability in which a decision must be made within five (5) days.

Steps

1. . Present the original identification card at any COLPENSIONES Customer Attention Center nationwide and receive assistance from the citizen service agent.
2. Request an appointment for labor medical assessment at any COLPENSIONES Customer Attention Center nationwide.
3. File the required documents for the grade of loss of labor ability in the first instance.
4. Present clarifications or corrections if they are required by labor medicine department of COLPENSIONES .
5. Attend the medical labor appointment on the day and hour as assigned.
6. Receive the dictum of losing labor ability issued by COLPENSIONES.

Required documents

Type	Description	Attribute	Institution
Referral form.	Referral form to labor medicine department issued by health promoting entity - EPS in which includes: diagnosis, evolution and prognosis of the patient.	Original document	Health Promoting Entity
Others	Clinical file, which includes	Copy	Health Promoting

	medical and clinical, technical examinations and other complementary testing that determine the physical condition of the member or possible beneficiary.		Entity
Others	Continuous and in force Disability documents issued by health promoting entity - EPS	Copy	Health Promotion Entity
Others	Duly conferred power of attorney, empowered and grantor identification cards, enlarged to 150% of original size, and professional card of the lawyer. (Just in case this procedure is made through and attorney).	Original document and photocopy	The applicant
Others	Authorization letter with specific powers, identification card of the member and the representative from the company. The identification card must be enlarged to 150% of original size and the company's existence certificate issued no more than three (3) months.(In case this request is made through a private employer). Administrative act document appointing the legal representation and taking possession act of said legal representative (should this proceeding is made through a public employer).	Original document, photocopy	The applicant
Others	Death Certificate of the member or the pensioner issued in no more than 3 months.	photocopy	Notary Public Office